

## New Jersey Transit Accounts Payable Schedule of Electronic Mail Addresses

(For submission of Invoices)

Goods/Service Provided	Description	Email Address
Credit Memos	All credit memos for credit due to NJ Transit.	AP_CreditMemo@NJTransit.com
Fuel	All invoices for the provision of Fuel.	AP_Fuel@NJTransit.com
Professional Services	Invoices for professional services including but not limited to the following: Engineering, Architecture, Legal, Accounting, Audit, and Security.	AP_ProfServ@NJTransit.com
Sanitation	Invoices for the provision of Sanitation services.	AP_Sanitation@NJTransit.com
Landscaping & Snow Removal	Invoices for the provision of Landscaping, Snow Removal and ancillary services.	AP_LandnSnow@NJTransit.com
Uniforms	Invoices for the purchase or rental of Uniforms and other ancillary costs.	AP_Uniforms@NJTransit.com
Building upkeep	Invoices for services provided in the following areas – Elevator services and repairs, HVAC repairs, Lock Smith Services, Cleaning, Rental of fences and Mat Services.	AP_Upkeep@NJTransit.com
Inventory	Invoices for the parts of Bus, Light Rail, Train, and Track maintenance.	AP_Inventory@NJTransit.com
Uncategorized	Invoices for all other Goods/Services not categorized above.	Invoices@NJTransit.com